

Rochester Philharmonic Youth Orchestra

Volunteer Activities

Dear RPYO Parents:

Your volunteer help is needed for the youth orchestra to continue to keep the RPYO flourishing and meaningful for our young musicians. Please check off the activities you would be interested in helping with.

We also welcome your new ideas for activities and suggestions for improvement. If you have a particular interest or skill you would like to share or if you are aware of something that would benefit the RPYO, please let us know. You can e-mail the Parent Committee Chair, at pac@rpyo.org, or contact Susan Basu manager@rpyo.org or 454-7311 (RPO) with your ideas. We know that many of you have lots of experience and skills in areas that might help us.

If you have checked something off but for some reason are not called about it, please contact us to remind us that you are still interested in volunteering. And always feel free to contact us during the year if you find you are able to participate more fully as a volunteer.

Please return this form for our files. Thank you for your willingness to help out.

YOUR NAME: _____ **PHONE:** _____

Alumni Association:

_____ A recently created RPYO Alumni Association needs help in updating alumni files (in Access) and in working on projects.

Auditions:

_____ Assistance at the Fall seating auditions (Thursday & Friday evenings, all day Saturday)
_____ Assistance at the Spring Auditions (dates to be arranged)

Board Secretary: The RPYO Board needs a Recording Secretary to take minutes at its monthly meetings (3rd Tuesday from 5-6:30). This is an interesting way to learn how the RPYO works and to meet some committed community supporters.

Boutique: We request that each family sign up to work at least three times in the Boutique so that all the RPO concerts are covered. You certainly can sign up for more! It's a great way to attend an RPO concert and to help out the RPYO. There will be sign-up sheets at the Parent Meeting. New workers must attend one of two orientation sessions to be held in late September and early October.

_____ Work on Boutique Committee that organizes season-long and the vital Nutcracker Boutique, Conference All-State, and Holiday Pops sales and helps with purchasing, pricing, stocking, and staffing.

Concert Production:

_____ Ticket sales, concert ushers, security
_____ Stage assistant to Susan Basu on concert days

Music Library:

_____ Assist Librarian in marking parts with bowings (it helps to be familiar with musical notations, but is not necessary)
_____ Assist in other ways, e.g. duplication, music binding, organizing music and folders

Office work Assistance:

- _____ Susan Basu welcomes some regular assistance in the RPYO office (a few hours weekly or bi-weekly) preparing materials, organizing the music files, duplication, etc.
- _____ Help with mailings and other routine tasks at rehearsals or at home.

Parent Advisory Committee:

- _____ Participate on Committee and attend monthly meetings.

Publicity:

- _____ Contact local media with concert publicity
- _____ Design posters
- _____ Distribute posters

Rehearsals:

- _____ Organize student helpers to arrange chairs and stands before and after rehearsals.

Retreat:

- _____ This is the help that is needed: Overnight Chaperones, Daytime Helpers, Kitchen Helpers, Recreation Helpers. Please contact the Coordinators directly.

Special Events:

- _____ Help with organizing, providing and serving refreshments at rehearsals, receptions, and other social events

Tour:

- _____ Contact the PAC Chair to learn what kind of help may be needed.

Special Needs:

- _____ Large wooden folding sign to announce RPYO concerts outside concert door.
- _____ Neater alternative to wrinkly table cloths for Boutique: table skirts(?), and a way to store them in the Boutique area.
- _____ Instruments and supplies (strings, reeds, etc.) to be used for emergencies
- _____ Black tuxedo jackets (and shirts and pants) for a concert dress exchange “closet”
- _____ Film (black & white and color) for photography
- _____ Office equipment: More up-to-date computer; good copier possibly to replace our 10-year tired workhorse in the spring.

Do you have special talents, experiences, or access to services that might benefit the RPYO or think of other ways you can help out? Please let us know.

Thank you for your help!